

Agency View-Point



How To - Clearing PIRL Error 1608

PIRL Error for element 1608 is caused when the question *Employment was Training Related* is set to a positive answer or Yes, but there is no training in the case file. Once common misconception is that a Work Experience is a training, but it is not. Work Experience has its own set of PIRL elements, so if a client only has a WEX, then PIRL Element 1300 – Received Training will be a 0 or no.

PIRL Field Number	PIRL Data Element Name	Raw Data	Adjusted Data	Edit Check Status
1401	Enrolled in Secondary Education Program at Program Entry.	0	0	Passed
1406	Date Enrolled in Post Exit Education or Training Program Le...			Passed
1600	Employed in First Quarter After Exit Quarter	1	1	Passed
1601	Type of Employment Match 1st Quarter After Exit	4	4	Passed
1602	Employed in Second Quarter After Exit Quarter	1	1	Passed
1603	Type of Employment Match 2nd Quarter After Exit	4	4	Passed
1604	Employed in Third Quarter After Exit Quarter	1	1	Passed
1605	Type of Employment Match 3rd Quarter After Exit	4	4	Passed
1606	Employed in Fourth Quarter After Exit Quarter	1	1	Passed
1607	Type of Employment Match 4th Quarter After Exit	4	4	Passed
1608	Employment Related to Training (2nd Quarter After Exit)	1	1	Element 1608 is not corre...
1610	Occupational Code(if available)	25909900	25909900	Passed
1611	Entered Non-Traditional Employment	1	1	Passed
1612	Occupational Code of Employment 2nd Quarter After Exit Q...	25909900	25909900	Passed
1613	Occupational Code of Employment 4th Quarter After Exit Qu...	25909900	25909900	Passed
1614	Industry Code of Employment (NAIC) 1st Quarter After Exit Q...	999999	999999	Passed

(Example of PIRL Element 1608 Logic Check Error)

There are two possible solutions to this PIRL error.

1. If there is a training, and your AVP system allows you to add services as “Add as a Followup Service”, then the training may have been accidentally added as a follow up service. To correct this;
 - a. Select the training service in the services list at the left of the Services tab’s screen.

Agency View-Point



- b. Click the Edit Service Info button which is the 2nd button from the left at the bottom of the Services Received list in the Services tab.
 - c. Clear the checkbox for "Provided as a Followup Service".
 - d. The logic error should go away.
2. If this participant did receive training, then the training was not entered into the Service tab or you would not receive this error: Go to services and enter the correct training worksheet. Complete the training worksheet to the point that Documentation Received is checked. The PIRL error will go away.
3. Set all fields for *Employment was Training Related* to No. To do this, follow these steps;
 - a. Open the client's case file.
 - b. Go to the Follow Up Tab
 - c. Click the TOP button on the follow up worksheets list of Employers.

The screenshot shows a web form titled "This Follow Up is LOCKED" in red text. At the top right, there is a blue bar with a checked checkbox labeled "Received Documentation". Below this, there are dropdown menus for "Month" (set to September) and "Year" (set to 2018). A label "Recognized Credential Obtained During Follow Up Period:" is followed by a dropdown menu set to "No". Further down, "Employed anytime during month:" is set to "Yes", and "Verified By:" is set to "Employer Statement". A table with columns "Employer Name", "Hours Per Week", "Hourly Wage", "Period Earnings", and "Status" is visible. The first row of the table has a green background. To the left of the table, there are three icons: a document with a checkmark, a document with a magnifying glass, and a red circle with a slash. A large green arrow points to the first icon. At the bottom of the form, there are fields for "Total Earnings during Follow Up Period:" and "Comments:".

Employer Name	Hours Per Week	Hourly Wage	Period Earnings	Status
...

Agency View-Point



This will bring up the *Manage Employment/Jobs History for this Enrollment* dialog. This dialog contains the participants job history from the Job Placement worksheet (if there is a job placement worksheet) all the way through the final follow up.

NOTE: Below you will edit each of these job entries to make sure that *Employment Training Related* is set to No on each of them.

The screenshot shows a dialog box titled "Manage Employment/Jobs History for this Enrollment". Inside, there is a table with the following data:

Employer Name	ONET Title	Status	Start Date	End Date
WESTWOOD ELEMENTARY	Education, Training, and Library ...	Current	8/9/2018	

On the left side of the table, there are three icons: a folder, a document, and a red circle with a slash. At the bottom right of the dialog, there is an "Ok" button.

Do the following steps for each Employer in the list;

1. Select the Employment record (highlight it) and click the Edit button (2nd from the top)

This screenshot is similar to the previous one, but the first row of the table is highlighted in blue. A green arrow points to the second icon from the top in the left sidebar (the document icon), which is the "Edit" button mentioned in the instructions.

Employer Name	ONET Title	Status	Start Date	End Date
WESTWOOD ELEMENTARY	Education, Training, and Library ...	Current	8/9/2018	

Agency View-Point



2. The *Enrollment Employer/Job Form* will open. Simply set the *Training Related* field near the bottom to *No*.

A screenshot of a software window titled "Enrollment Employer/Job Form". The window has a yellow background and a blue title bar. It contains several input fields and sections. At the top, there are fields for "Employer Name:", "Address:", "Contact Name:", "Phone:", "Zip Code:", "City:", and "State:". Below these are fields for "Job Title:" and "ONET Code:". A large text area for "ONET Job Description" is present. Below that is a "Tasks:" section with a large empty box. At the bottom, there is a "Type of Employment" section with three radio buttons: "Unsubsidized Employment" (selected), "Registered Apprenticeship", and "Military". Below this are fields for "Start Date:" (set to 8/ 9/2018), "Job Ended" (checkbox), "Training Related:" (set to Yes, highlighted with a red box), "Fringe Benefits:" (set to Yes), and "NAIC Code:". At the bottom right are "Ok" and "Cancel" buttons.

3. Click **OK** which will save the change for this employment record.
4. Repeat these steps for each employment/job form.
5. The Logic error for PIRL Element 1608 should be cleared now.