



## How To - Clearing PIRL Error 1608

PIRL Error for element 1608 is caused when the question *Employment was Training Related* is set to a positive answer or Yes, but there is no training in the case file. Once common misconception is that a Work Experience is a training, but it is not. Work Experience has its own set of PIRL elements, so if a client only has a WEX, then PIRL Element 1300 – Received Training will be a 0 or no.



(Example of PIRL Element 1608 Logic Check Error)

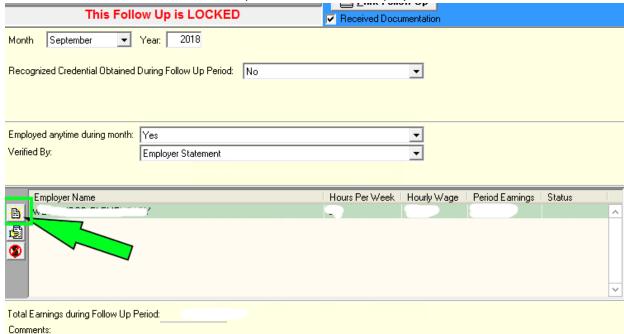
There are two possible solutions to this PIRL error.

- 1. If there is a training, and your AVP system allows you to add services as "Add as a Followup Service", then the training may have been accidentally added as a follow up service. To correct this;
  - a. Select the training service in the services list at the left of the Services tab's screen.





- b. Click the Edit Service Info button which is the 2<sup>nd</sup> button from the left at the bottom of the Services Received list in the Services tab.
- c. Clear the checkbox for Provided as a Followup Service".
- d. The logic error should go away.
- 2. If this participant did receive training, then the training was not entered into the Service tab or you would not receive this error: Go to services and enter the correct training worksheet. Complete the training worksheet to the point that Documentation Received is checked. The PIRL error will go away.
- 3. Set all fields for *Employment was Training Related* to No. To do this, follow these steps;
  - a. Open the client's case file.
  - b. Go to the Follow Up Tab
  - c. Click the TOP button on the follow up worksheets list of Employers.

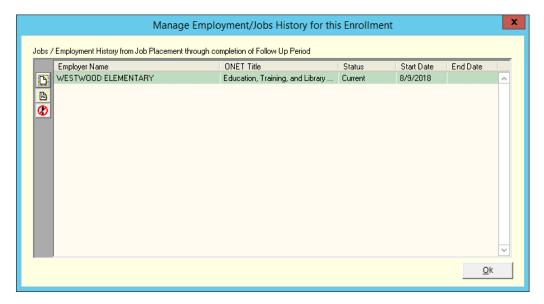






This will bring up the *Manage Employment/Jobs History for this Enrollment* dialog. This dialog contains the participants job history from the Job Placement worksheet (if there is a job placement worksheet) all the way through the final follow up.

NOTE: Below you will edit each of these job entries to make sure that *Employment Training Related* is set to No on each of them.



Do the following steps for each Employer in the list;

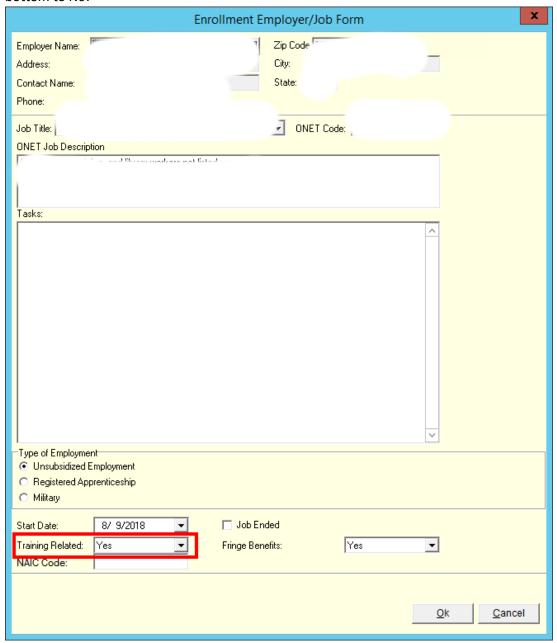
1. Select the Employment record (highlight it) and click the Edit button (2<sup>nd</sup> from the top)







2. The *Enrollment Employer/Job Form* will open. Simply set the *Training Related* field near the bottom to *No*.



- 3. Click **OK** which will save the change for this employment record.
- 4. Repeat these steps for each employment/job form.
- 5. The Logic error for PIRL Element 1608 should be cleared now.